

eWiSACWIS Release 5.6

February 19, 2016

Within this document, you will find the release summary of eWiSACWIS (Release 5.6) changes. This summary includes changes that affect workflow, data entry, procedures, and reporting. Some of the changes are the result of policy change(s), Wisconsin's Program Improvement Plan (PIP), Program Team input, and issues reported to the help desk by system users. As a direct result of user feedback, the incidents have been arranged into 4 main eWiSACWIS genres: General Application, Financial, Provider, and Report changes. Within these genres, the incidents are grouped by topic. The intent of the change is to allow you to focus in on those areas that affect your work the most. Overall, the purpose of this information is to provide users with an overview of pertinent eWiSACWIS changes. Where appropriate, "How Do I" and "Quick Reference" guides will be created and can be accessed on the eWiSACWIS Knowledge Web for more specific usage of the application and new functionality.

Among other information, the eWiSACWIS Knowledge Web will continue to host the following:

- **Release Notes**
- **Program Activity Workshop/Technical Activity Workshop (PAW/TAW) Content**
- **CPS Standards**
- **Template Mapping Documents**
- **Quick Reference Guides**
- **"How Do I" Guides**
- **Contact Information**
- **eWiSACWIS Training Videos**

General Application

Topic	Incident	Description
Access	37111	When documenting participants on a CPS Report, you now have the ability to create an individual without being required to first search for existing person records for the following last names: “not named,” “unnamed,” “maltreater,” and “maltreator.” This is similar to when an alleged maltreater’s name is entered as “unknown, unknown.”
	37404	A new “Sex Trafficking” abuse/neglect description value for allegations has been added to the Description page.
	36960	To accommodate the expansion of the Community Response Program (CRP), a new screen out value has been added: Screen Out - No Threatened Harm or Maltreatment - Ref to Community Response Program.
Approval Management	37111	The Approval Management page now identifies the type of Assessment if the Assessment is for Unborn Child Abuse.
Assessment	35984	<p>The following changes have been added to improve the maltreater review documentation process:</p> <p>A new field, “The basis for this determination is as follows,” has been added to the Allegations tab of the Assessment page. This field is required when an associated allegation is substantiated. Once this information is documented, it will fill into each of the associated Maltreater Review templates: Notice of Initial Determination of Substantiated Child Maltreatment and Right to Request a Review, Notice of Final Determination of Substantiated Child Maltreatment and Right to Request an Appeal – (no response version), and Notice of Final Determination of Substantiated Child Maltreatment and Right to Request an Appeal – (review occurred version).</p> <p>An “Additional Information” field has been added to the Reviews tab of the Assessment page. This allows for additional agency information to be documented, such as the delivery of the Initial Determination letter, maltreater’s response, a maltreater who is deceased, use of the override function, or other information related to the Notice of Initial Determination.</p> <p>On the Review Details page, a new field, “The reason for the final determination is as follows,” has been added for each allegation to the Review Outcome section. Additionally, the previous “Reasons for Determination” narrative has been renamed to “Comments” and has been relocated the top of the page.</p> <p>On the Appeal Details page, a new status of “Dismissed” has been added to the Appeal Status field.</p> <p>On the Initial Assessment – Primary, Initial Assessment – Secondary or Non Caregiver and Initial Assessment – Alternative Response pages, participants in the Child Information and Parent Information group boxes will now appear in alphabetical order.</p> <p>When a Death Date is documented on the Person Management page for a substantiated maltreater, “Deceased” will appear on the Reviews tab of the Assessment page next to the substantiated maltreater. When the substantiated maltreater is deceased, the associated Notice of Right to Review, Maltreater Review No Response Letter Due, and Maltreatment Review Determination Due ticklers can be deleted.</p>
	37111	When documenting participants on an Assessment, you have the ability to create an individual without being required to first search for existing person records for the following last names: “not named,” “unnamed,” “maltreater,” and “maltreator.” This is similar to when an alleged maltreater’s name is entered as “unknown, unknown.”

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Assessment (continued)	37404	A new “Sex Trafficking” abuse/neglect description value for allegations has been added to the Description page.
	37378	CAPTA Maltreater Review Coordinators can now send the Final Determination letter (for No Response Received) from Search without an assignment to the case.
	35984	The Assessment, Initial Assessment – Primary, Initial Assessment – Secondary or Non Caregivers, and Initial Assessment – Alternative Response pages can now be resized. This allows you to maximize the page and see more information vertically on each tab of the pages.
	36960	To accommodate the expansion of the Community Response Program (CRP), a new page has been created to allow DCF staff to add counties approved for the program. Additionally, a new Reason Case Closed value has been added: Case Closed-Child Safe- Referral to Community Response Program. Note: Supervisors will not make decisions to refer the family to Community Response. Additionally, the Assessment page will not display whether the family is or is not a part of the CRP.
CANS	36568	The CANS page can now be resized. This allows you to maximize the page and see more information vertically on each tab of the pages.
	36568	A new “Victim of Sex Trafficking” item has been added to the trauma module of the CANS to support policy implementation for the Preventing Sex Trafficking and Strengthening Families Act.
Case Closure	36568	To support the Preventing Sex Trafficking and Strengthening Families Act, a new case closure reason of “Placement with Successor Guardian(s)” has been added.
Education	36699	Dane County workers will now have the ability to access education information for children in the Madison Metropolitan School District. A “View live education information” link has been added to the Education tab of the Person Management page. Additionally, a “Parental consent to obtain education records” check box has been added. It should be noted that all Statewide workers will see if there is a Wisconsin Student Number (WSN).
Eligibility	36568	The Subsidized Guardianship Funding Determination page has been modified to accommodate changes to eligibility requirements for Successor Guardians. Text modifications have been made to Questions 3 and 4.
E-mail	35666	The following new e-mail messages are being introduced: <ul style="list-style-type: none"> • An e-mail will be sent to inform workers when a supervisor has approved their work. • An e-mail will be sent to inform workers when a supervisor has recalled/returned their work. • An e-mail will be sent to inform supervisors when workers send them work for approval.
	35666	A new Approval Messages page has been added, which can be used to turn off and on the approval messages notifying workers and supervisors if an approval is approved, rerouted, or recalled. Counties with additional sites will also have the ability to choose if the sites will ‘opt-in’ or ‘opt-out’ of receiving the messages. The page is accessed from Maintain > Automated Message > Approval Messages.
Imaging	36568	A new Imaging category of “Child/Youth Image” has been added to capture scanned photos of a child/youth to support policy implementation for the Preventing Sex Trafficking and Strengthening Families Act.

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Kinship Care	36747	A new Kinship category has been added for Imaging. The category includes options for kinship care application, denial/termination, hearing/review/decision, and Relative Licensing Decision forms and hearing.
Person Management	36569	A new group box called “Child/Youth Image” has been added to the Additional tab of the Person Management page. This allows users to scan photographs of the child/youth.
Safety Assessment, Analysis and Plan	35984	The Safety Assessment, Analysis and Plan page can now be resized. This allows you to maximize the page and see more information vertically on each tab of the page. Additionally, the participants in the Child Information and Parent Information group boxes will now appear in alphabetical order.
Security	37111	A new option of “CAPTA Maltreater Review Coordinator” has been added to the Filter drop-down on the Worker Security Search page. This will allow you to search for the CAPTA Maltreater Review Coordinators in your agency.
Subsidized Guardianship	36568	<p>To support the Preventing Sex Trafficking and Strengthening Families Act, the following changes have been made to the Subsidized Guardianship module:</p> <p>After a Subsidized Guardianship Agreement is approved, a new Successor Guardian Maintenance page is available. This new page allows you to document a new Successor Guardian(s), launch the Amended Subsidized Guardianship Agreement to Include Successor Guardian(s) template, and attach a scanned image of the signed amendment.</p> <p>A new type of “Successor Guardian Eligibility” has been added to the Subsidized Guardianship Eligibility Determination page. The Successor Guardian Determination allows you to document a guardian’s eligibility for successor guardianship.</p> <p>A new agreement type of “Subsidized Guardianship Agreement (Successor)” has been added. The Subsidized Guardianship Agreement (Successor) is used to document details related to the legal agreement between the agency and the successor guardian who has been named on the previous Subsidized Guardianship Agreement. It will also be used to define the monthly rate by which the guardian will be paid.</p> <p>The SG Amended Agreement page has been modified to pre-fill rate and date information from the Subsidized Guardianship Agreement (Successor) page when amendment is created for such agreement.</p> <p>To facilitate the creating of a new Subsidized Guardianship case when the guardian is a successor guardian, a new deactivation reason of “Successor Guardian(s)” has been added to the Participant Status page. This page is accessed off the Maintain Case page for a child’s family case.</p> <p>A new case closure reason of “Placement with Successor Guardian(s)” has been added to the Case Closure page.</p>
Tickler Management	35984	<p>The following ticklers can be deleted when a Death Date has been document for a deceased maltreater:</p> <ul style="list-style-type: none"> • Create Notice of Right to Review • Maltreater Review No Response Letter Due • Maltreater Review Determination Due

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Workload Management	35666	<p>The following changes have been made to the Calendar and Task List pages:</p> <p>The Initial Assessment Due task will now be created for secondary IA workers.</p> <p>These system tasks for Ongoing work have been added to the Calendar and Task List:</p> <ul style="list-style-type: none"> • Initial Face-to-Face (note: this is informational only) – <i>also gets shared with secondary IA workers</i> • Adoption AFCARS • AFCARS Exceptions – Foster Care • Review Option to Return Custody to County • Child/Youth Photograph – 30 day • Child/Youth Photograph – 6 months <p>The ability for supervisors to select and view tasks for multiple workers at a time.</p> <p>The ability to create recurring tasks – daily, weekly, monthly, and yearly.</p>